

<b>Harrisburg School District</b>	<b>NEPN Code: GF</b>
<b>Policy Manual</b>	

**Open Enrollment for Staff Members' Children**

Staff members, who qualify as residents of the Harrisburg School District, will be allowed to request to have their own children open enroll between buildings within the district.

This will be allowed for a maximum of one move for each staff member's student during their K-5 grades and one move in 6-8 grades, unless the staff member is moved to a different building or a new building, when they will be allowed another chance for the student(s) to move between buildings. Once they have moved to a new building through this policy, they do not have the option to go back to their "home" building unless the staff member is moved to that building.

The window for a request is from January 1<sup>st</sup> to March 1<sup>st</sup> for the following year, unless the staff member is moved or hired after that date, whereas the deadline will then be within a week after the determined decision date of that staff member's moving to another building or being hired.

Transportation is not provided for students who live outside a school building's boundary. The board has the ability to declare a building or grade level in a building "full" and not allow any additional open enrollment students for a determined amount of time. Staff who move out of the district will follow all the same criteria covered in policy JECB.

Adopted:

Revised: