

## HARRISBURG SCHOOL DISTRICT #41-2 BOARD OF EDUCATION MINUTES

The July 25, 2016 working school board meeting was called to order at 6:30 p.m. by Chairperson Mike Knudson. Board members present were Mike Christopherson, Amber Ellingsen, Linda Heerde and Stacy Haber. Also in attendance were Superintendent Holbeck, Business Manager Conway, Principals Fesler, Munzke, Pederson, Sylliaasen, and Weaver, Activities Director Altenburg, Curriculum Director Amolins, and community members.

The Pledge of Allegiance was recited.

**Action 12-17** Motion by Ellingsen, seconded by Christopherson to approve the agenda, with a resignation added.

Motion carried 5-0

**Action 13-17** Motion by Heerde, seconded by Ellingsen to approve the following vouchered claims:

| <u>Checking</u>                        | 1 | Fund: 10 | GENERAL FUND |
|----------------------------------------|---|----------|--------------|
| ALL OTHER PURCHASED SERVICES           |   |          |              |
| ACE TOWING INC                         |   |          | 370.00       |
| MARATHON COLLISION                     |   |          | 286.00       |
| TOLSMA, LAUREN                         |   |          | 71.25        |
| VANDENHUL, GEORGE                      |   |          | 80.00        |
| COMMUNICATION/TELEPHONE                |   |          |              |
| CENTURY LINK                           |   |          | 104.86       |
| MIDCONTINENT COMMUNICATIONS            |   |          | 3,075.40     |
| DUES AND FEES                          |   |          |              |
| CONWAY, JENNIFER                       |   |          | 150.00       |
| DUES AND FEES                          |   |          |              |
| SASD                                   |   |          | 128.00       |
| SD SOCIETY FOR TECHNOLOGY IN EDUCATION |   |          | 230.00       |
| SD TEACHER PLACEMENT CENTER            |   |          | 420.00       |
| ELEM TECH SUPPLIES                     |   |          |              |
| ACP DIRECT                             |   |          | 2,156.04     |
| MY CABLE MART LLC                      |   |          | 41.29        |
| EXPLORER REPAIRS & MTNCE               |   |          |              |
| J H LARSON ELECTRICAL CO               |   |          | 80.89        |
| EXPLORER SUPPLIES                      |   |          |              |
| GOPHER SPORT                           |   |          | 834.38       |
| PREMIER AGENDAS, INC.                  |   |          | 529.80       |
| EXPLORER SUPPLIES- MAINTENANCE         |   |          |              |
| J H LARSON ELECTRICAL CO               |   |          | 419.89       |
| SHERWIN WILLIAMS CO., THE              |   |          | 52.73        |
| STURDEVANT'S                           |   |          | 12.93        |
| FREEDOM SUPPLIES- MAINTENANCE          |   |          |              |
| SCHOENEMAN BROS LUMBER CO              |   |          | 2.04         |
| GROUNDS SUPPLIES                       |   |          |              |
| IDEAL YARDWARE                         |   |          | 87.79        |
| MARSO'S OUTDOOR EQUIPMENT              |   |          | 28.99        |
| MAXIMUM PROMOTIONS                     |   |          | 658.00       |
| SITEONE LANDSCAPE SUPPLY, LLC.         |   |          | 692.60       |
| HORIZON SUPPLIES                       |   |          |              |
| HILLYARD/SIOUX FALLS                   |   |          | 4,625.66     |
| NYBERG'S ACE HARDWARE                  |   |          | 16.62        |
| SCHOENEMAN BROS LUMBER CO              |   |          | 15.06        |
| HS REPAIRS & MTNCE                     |   |          |              |
| BATTERY SYSTEMS                        |   |          | 811.36       |

|                                    |          |
|------------------------------------|----------|
| HILLYARD/SIOUX FALLS               | 853.57   |
| HS SUPPLIES                        |          |
| SCHOOL DATEBOOKS                   | 503.19   |
| HS SUPPLIES- MAINTENANCE           |          |
| NYBERG'S ACE HARDWARE              | 14.38    |
| HS TECH REPAIRS & MTNCE            |          |
| APPLE COMPUTER, INC                | (99.00)  |
| ASSET GENIE                        | 199.00   |
| JOURNEY REPAIRS & MTNCE            |          |
| G & R CONTROLLS                    | 977.87   |
| JOURNEY SUPPLIES- CUSTODIAL        |          |
| SCHOENEMAN BROS LUMBER CO          | 5.69     |
| JOURNEY SUPPLIES- MAINTENANCE      |          |
| STURDEVANT'S                       | 48.24    |
| K-5 PROFESSIONAL SERVICES          |          |
| CAMBIUM LEARNING TECHNOLOGIES      | 2,096.25 |
| LIABILITY INSURANCE                |          |
| EMC INSURANCE COMPANIES            | 2,322.00 |
| LIBERTY REPAIRS & MTNCE            |          |
| KRIER & BLAIN INC                  | 486.61   |
| LIBERTY SUPPLIES- MAINTENANCE      |          |
| BLUE TARP FINANCIAL                | 94.99    |
| HILLYARD/SIOUX FALLS               | 272.63   |
| NYBERG'S ACE HARDWARE              | 19.97    |
| SCHOENEMAN BROS LUMBER CO          | 6.11     |
| SHERWIN WILLIAMS CO., THE          | 62.94    |
| MISC TRANSPORTATION PARTS/SUPPLIES |          |
| DAKOTA AUTO PARTS                  | 268.87   |
| MIDWEST BUS PARTS                  | 479.57   |
| NAPA AUTO PARTS OF CANTON          | 137.80   |
| SCHOENEMAN BROS LUMBER CO          | 1.50     |
| STURDEVANT'S                       | 224.19   |
| TRUCKS OF BISMARK                  | 250.32   |
| NORTH MS SUPPLIES- MAINTENANCE     |          |
| NYBERG'S ACE HARDWARE              | (0.74)   |
| OTHER PROP SERVICES-INSPECTIONS    |          |
| AUTOMATIC BUILDING CONTROLS        | 100.00   |
| POSTAGE                            |          |
| QUALIFIED PRESORT SVC, INC         | 344.23   |
| PROFESSIONAL SERVICES              |          |
| E-RATE COMPLETE                    | 3,000.00 |
| GREAT AMERICAN PUBLISHING          | 19.95    |
| SD DEPT OF CRIMINAL INVESTIGATION  | 951.50   |
| TASC                               | 1,111.84 |
| TESTPOINT                          | 528.00   |
| PROFESSIONAL SERVICES              |          |
| VERIZON WIRELESS                   | 100.06   |
| REPAIRS & MTNCE                    |          |
| NORTH CENTRAL INTERNATONAL, INC    | 715.55   |
| SOUTH DAKOTA ONE CALL              | 118.65   |
| REPAIRS & MTNCE                    |          |
| TURFWERKS                          | 21.45    |
| SOUTH MS REPAIRS & MTNCE           |          |
| JBC, LLC                           | 285.00   |
| SOUTH MS SUPPLIES                  |          |
| JJ & ZAK                           | 999.00   |
| SOUTH MS SUPPLIES- FACS            |          |
| LEARNING ZONEXPRESS                | 274.91   |
| SOUTH MS SUPPLIES- MAINTENANCE     |          |
| CONSTRUCTION PRODUCTS & CONSLT     | 1,518.00 |
| SUPERINTENDENT SUPPLIES            |          |
| ARGUS LEADER MEDIA                 | 15.00    |
| SUPPLIES- AG ED/CTE                |          |

|                             |          |  |
|-----------------------------|----------|--|
| MATHESON                    | 233.64   |  |
| STAN HOUSTON EQUIPMENT      | 147.25   |  |
| TECH SUPPLIES               |          |  |
| AMAZON BOOKS                | 1,007.70 |  |
| APPLE COMPUTER, INC         | 2,506.95 |  |
| FILEMAKER                   | 1,019.00 |  |
| GRAYBAR                     | 57.48    |  |
| OMAHA BOX COMPANY           | 240.55   |  |
| WALMART                     | 191.21   |  |
| TIRES/TUBES                 |          |  |
| ALLIED OIL & TIRE COMPANY   | 2,774.50 |  |
| DISTINCT AUTO GLASS & TIRES | 234.00   |  |

**43,722.95**

**Fund Total:**

Checking

**1 Fund: 21 CAPITAL OUTLAY**

|                                                           |           |  |
|-----------------------------------------------------------|-----------|--|
| ELECTRICITY- ENDEAVOR                                     |           |  |
| XCEL ENERGY                                               | 4,106.49  |  |
| ELECTRICITY- JOURNEY                                      |           |  |
| XCEL ENERGY                                               | 6,348.96  |  |
| ELECTRICITY- LIBERTY                                      |           |  |
| XCEL ENERGY                                               | 7,830.10  |  |
| ELECTRICITY- NMS                                          |           |  |
| XCEL ENERGY                                               | 6,823.96  |  |
| ELECTRICITY- SMS                                          |           |  |
| XCEL ENERGY                                               | 8,600.21  |  |
| HS COMPUTER SOFTWARE                                      |           |  |
| EDGENUITY                                                 | 30,000.00 |  |
| HS TEXTBOOKS                                              |           |  |
| CURRICULUM CENTER FOR FAMILY AND<br>CONSUMER SCIENCE, THE | 6,000.00  |  |
| IMPROVEMENT-OTHER THAN BLDG                               |           |  |
| MIDWEST LANDSCAPE SUPPLY                                  | 1,728.31  |  |
| SOUTHEASTERN ELECTRIC COOP- MARION                        | 150.00    |  |
| MS COMPUTER SOFTWARE                                      |           |  |
| RENAISSANCE LEARNING INC                                  | 6,261.00  |  |
| REPAIRS & MTNCE                                           |           |  |
| WATS ELECTRIC LLC                                         | 964.99    |  |
| TECH COMPUTER SOFTWARE                                    |           |  |
| CONNECTING POINT                                          | 9,078.00  |  |
| WATER & SEWER - ENDEAVOR                                  |           |  |
| SIOUX FALLS UTILITIES                                     | 92.44     |  |
| WATER & SEWER - NMS                                       |           |  |
| SIOUX FALLS UTILITIES                                     | 173.30    |  |
| WATER & SEWER- EXPLORER                                   |           |  |
| SIOUX FALLS UTILITIES                                     | 641.19    |  |
| WATER & SEWER- JOURNEY                                    |           |  |
| SIOUX FALLS UTILITIES                                     | 1,066.62  |  |

**89,865.57**

**Fund Total:**

Checking

**1 Fund: 22 SPECIAL EDUCATION FUND**

|                                    |          |  |
|------------------------------------|----------|--|
| MILEAGE PAID TO PARENTS            |          |  |
| MEYER, JON                         | 181.50   |  |
| PROFESSIONAL SERVICES              |          |  |
| DAKOTA LINK                        | 227.31   |  |
| PROFESSIONAL SERVICES              |          |  |
| ORIENTATION & MOBILITY SPECIALISTS | 781.37   |  |
| PEABODY-WIGTON, DEIDREA            | 700.00   |  |
| PROFESSIONAL SERVICES              |          |  |
| PHONAK LLC                         | 1,485.00 |  |
| PSYCH TESTING SUPPLIES             |          |  |
| PEARSON CLINICAL ASSESSMENT        | 178.50   |  |
| SEVERE SUPPLIES                    |          |  |
| B & H PHOTO VIDEO                  | 352.71   |  |

|                 |                      |          |                             |                 |
|-----------------|----------------------|----------|-----------------------------|-----------------|
|                 | SPEECH PATH SUPPLIES |          |                             |                 |
|                 | ADAPTIVATION, INC    |          | 121.00                      |                 |
|                 |                      |          |                             | <b>4,027.39</b> |
|                 |                      |          | <b>Fund Total:</b>          |                 |
| <u>Checking</u> | 1                    | Fund: 42 | CAPITOL PROJECTS-2015/16    |                 |
|                 |                      |          | BUILDINGS                   |                 |
|                 |                      |          | DAVE FULLER MURALS          | 4,500.00        |
|                 |                      |          | IMPROVEMENT-OTHER THAN BLDG |                 |
|                 |                      |          | MIDWEST LANDSCAPE SUPPLY    | 1,612.59        |
|                 |                      |          | <b>Fund Total:</b>          | <b>6,112.59</b> |
| <u>Checking</u> | 1                    | Fund: 51 | FOOD SERVICE                |                 |
|                 |                      |          | REPAIRS & MTNCE             |                 |
|                 |                      |          | DONOVAN REFRIGERATION, INC  | 1,396.08        |
|                 |                      |          | <b>Fund Total:</b>          | <b>1,396.08</b> |

Motion carried 5-0

**Conflict of Interest Waivers-** Supt Holbeck requested Board Members to complete and bring forth to the meeting. Holbeck read one from Mike Knudson and one from Mike Christopherson. Due to the ambiguity of the law, discussion followed as to whether the Board should act on the submittals. No Action was taken.

**Building Report:** Tiger Way, Horizon, and HS Addition are almost complete; just a few punch items left. Bus Turnaround at Horizon not deemed ready to pave, recommend continuing to wait.

**Action 14-17** Motion by Ellingsen, seconded by Christopherson to accept the following resignations: Miranda Hoiten; SPED Aide. Motion carried 5-0

**Action 15-17** Motion by Heerde, seconded by Christopherson to approve the following new contracts & wage agreements: Gale Horan- Bus Driver \$48.50/route; Jim Stoebner- .25 PE \$10,050/year; Ethan Javers-Bus Drive \$48.50/Route; Jane Klemme- HS PT Administrative Asst/\$13.75/hr.; Jessica Bickett- Kitchen Supervisor \$24,000/year; Trena Wunder- Kitchen Asst. \$13.00/hr; Joyce Hurley- Liberty Administrative Asst. \$13.75/hr; Renee Rebnord- HS PT Administrative Asst/\$13.75/hr.; Samantha Liebel- PT NMS Administrative Asst/\$13.75/hr.; Kelly Andrews- HS Counselor \$44,000/year. Motion carried 5-0

**Action 16-17** Motion by Christopherson, seconded by Haber to approve add T & A Accounts for National Honor Society and Celebrate My Drive. Motion carried 5-0

**Adult Lunch Prices**

**Action 17-17** Motion by Ellingsen, seconded by Christopherson to set the adult lunch price at \$3.60 for the 16-17 School Year.

Motion carried 5-0

**Action 18-17** Motion by Heerde, seconded by Haber to approve the Transfers and Supplements for 15-16:

| <b>TRANSFERS</b>                 |             |             |
|----------------------------------|-------------|-------------|
| <b>From</b>                      | <b>To</b>   |             |
| T&A Interest                     | General     | \$8.53      |
| FCCLA                            | General     | \$219.98    |
| NFL                              | General     | \$2,684.53  |
|                                  | T&A         |             |
| General Fund                     | Concessions | \$839.74    |
| General Fund- Celebrate My Drive | T&A         | \$69,397.63 |

**BUDGET SUPPLEMENTS****GENERAL FUND****Overexpenditures need to be supplemented by Receipt of Addl Revenue**

|                                    |  |              |
|------------------------------------|--|--------------|
| Iberdrola Grant                    |  | \$3,000.00   |
| TATU Grant (SMS)                   |  | \$2,000.00   |
| TATU Grant (NMS)                   |  | \$1,994.65   |
| Dollar Loan Grant (NMS)            |  | \$4,000.00   |
| EPSCOR                             |  | \$30,000.00  |
| Pathway to Financial Success Grant |  | \$5,910.00   |
| Celebrate My Drive- State Farm     |  | \$100,000.00 |
| Bush Grant                         |  | \$42,000.00  |

**GENERAL FUND****Overexpenditures need to be supplemented by Contingency \$50,000.00**

|                                  |         |             |
|----------------------------------|---------|-------------|
| HS Substitute Teachers           | 10 1131 | \$10,000.00 |
| HS Dues & Fees                   | 10 1131 | \$5,000.00  |
| Payments to Other LEA's          | 10 1131 | \$5,000.00  |
| Payments to Other Ed Institution | 10 1131 | \$15,000.00 |
| Pepsi Purchases                  | 10 2319 | \$7,000.00  |
| Legal Services                   | 10 2315 | \$1,000.00  |
| Newspaper                        | 10 6936 | \$5,500.00  |
| Audit Services                   | 10 2317 | \$600.00    |
| VBALL TRAVEL                     | 10 6205 | \$350.00    |
| FCCLA Dues & Fees                | 10 6916 | \$275.00    |
| HS Band Travel                   | 10 6920 | \$275.00    |

**GENERAL FUND****Overexpenditures need to be supplemented by Undesignated Fund Balance**

|                             |         |            |
|-----------------------------|---------|------------|
| Culturally Different Travel | 10 1250 | \$1,100.00 |
| HS SNOW REMOVAL             | 10 2543 | \$2,500.00 |
| Color Guard                 | 10 6923 | \$1.00     |
| Debate Travel               | 10 6930 | \$2,700.00 |

**CAPITAL OUTLAY FUND****Overexpenditures need to be supplemented by Undesignated Fund Balance**

|                            |         |             |
|----------------------------|---------|-------------|
| MS Land Purchase/Tiger Way | 21 2532 | \$1,332,000 |
| Tiger Way                  | 21 2532 | \$140,000   |
| Printing & Publishing      |         | \$20,000    |

**SPECIAL EDUCATION FUND****Overexpenditures need to be supplemented by Undesignated Fund Balance**

|                      |         |           |
|----------------------|---------|-----------|
| Nursing Services     | 22 2134 | \$5,000   |
| Sign Language Interp | 22 2169 | \$100,000 |

|                        |         |         |
|------------------------|---------|---------|
| Orientation & Mobility | 22 2182 | \$3,000 |
| Braille Supplies       | 22 2189 | \$1,750 |

**PENSION FUND**

**Overexpenditures need to be supplemented by Receipt of Addl Revenue**

|            |         |             |
|------------|---------|-------------|
| Retirement | 24 1111 | \$22,299.20 |
|------------|---------|-------------|

**Debt Service Funds**

**Overexpenditures need to be supplemented by Fund Balance**

|                                                    |         |              |
|----------------------------------------------------|---------|--------------|
| Interest for Fund 39 (budgeted, just not keyed in) | 39 5000 | \$990,531.42 |
|----------------------------------------------------|---------|--------------|

**ENTERPRISE FUNDS**

**Overexpenditures need to be supplemented by Receipt of Addl Commodities**

|              |         |             |
|--------------|---------|-------------|
| Food Service | 51 2569 | \$22,000.00 |
|--------------|---------|-------------|

**Overexpenditures need to be supplemented by Fund Balance**

|             |         |         |
|-------------|---------|---------|
| Driver's Ed | 53 3900 | \$4,100 |
|-------------|---------|---------|

Motion carried 5-0

**Budget Hearing 7:00 p.m.**

**Action 19-17** Motion by Haber, seconded by Christopherson to surplus 2000 & 2001 International Buses. Motion carried 5-0

**Action 20-17** Motion by Heerde, seconded by Christopherson to approve the following Open Enrollment Requests: OE1617F-J  
Motion carried 5-0

**Action 21-17** Motion by Christopherson, seconded by Ellingsen to move the location of the August 15<sup>th</sup> board meeting from the Board Room at Liberty to Horizon at 6:30 p.m., also to change the date of the September 6<sup>th</sup> meeting to Wednesday, September 7<sup>th</sup> at 6:30 p.m. Motion carried 5-0

**Superintendents Report:**

Joint Convention Aug 4-5  
Board Retreat on Wednesday, July 27<sup>th</sup> at 6:30 p.m.

**Administrator/Committee Reports:**

Amolins- Collaborating with Harvard Medical school in working on personalized medicine and ethics.

**Executive Session: personnel; legal; contracts**

**Action 22-17** Motion by Ellingsen, seconded by Christopherson to enter into executive session at 7:25 p.m., pursuant to SDCL 1-25-2: (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor;

(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters;

(5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.

Motion carried 5-0

Chairperson Knudson declared executive session over at 8:14 p.m.

**Action 23-17** Motion by Ellingsen seconded by Haber to adjourn at 8:15 p.m. Motion carried 5-0.

Mike Knudson  
Chairperson

Jennifer Conway  
Business Manager

Approved by the Board of Education on \_\_\_\_\_, 2016

\_\_\_\_\_ Chairperson \_\_\_\_\_ Business Manager

Published one (1) time in the Sioux Valley News on \_\_\_\_\_, 2016 at the total approximate cost of \$\_\_\_\_\_.