

# HARRISBURG SCHOOL DISTRICT #41-2

## BOARD OF EDUCATION MINUTES

The March 29, 2016 working school board meeting was called to order at 6:32 p.m. by Chairperson Mike Knudson. Board members present were Mike Knudson, Amber Ellingsen, Juanita Schmunk, Linda Heerde and Stacy Haber. Also in attendance were Superintendent Holbeck, Business Manager Conway, Principals Koehler, Pederson, Munzke, Eppard, and McNamara, Activities Director Struwe, Sped Director Hamman, and community members.

The Pledge of Allegiance was recited.

**Action 157-16** Motion by Ellingsen, seconded by Schmunk to approve the agenda, as presented.  
Motion carried 5-0

**Action 158-16** Motion by Schmunk, seconded by Heerde to approve the following vouchered claims:

<u>Checking</u>	<b>1</b>	<b>Fund: 10</b>	<b>GENERAL FUND</b>	
ACTIVITIES DIRECTOR SUPPLIES				
SDHSAA				168.00
BOARD SUPPLIES				
HYVEE #4-26th & Marion				75.00
BUSINESS OFFICE SUPPLIES				
REINHART FOODS				40.29
VISA #1				51.99
COMMUNICATION/TELEPHONE				
MIDCONTINENT COMMUNICATIONS				2,762.49
DEBATE SUPPLIES				
VISA #2				863.40
DUES AND FEES				
ACA MEMBER SERVICES				168.00
ACP DIRECT				387.95
HANSON, DEANNA				45.00
SHRM				190.00
ELEM TECH REPAIRS & MTNCE				
ASSET GENIE				209.00
ELEM TECH SUPPLIES				
AMAZON BOOKS				45.00
ENDEAVOR SNOW REMOVAL				
PARKING LOT MD, LLC				315.00
EXPLORER SNOW REMOVAL				
PARKING LOT MD, LLC				135.00
EXPLORER SUPPLIES- MAINTENANCE				
G & H DISTRIBUTING				13.36
FFA DUES AND FEES				
PINNACLE PRODUCTIONS				650.00
PIPESTONE AREA FFA				84.00
FREEDOM PD				
ART OF EDUCATION				375.00
FREEDOM REPAIRS & MTNCE				
HILLYARD/SIOUX FALLS				154.19
FREEDOM SNOW REMOVAL				
CK STABLES LLC				255.00
FREEDOM SUPPLIES- MAINTENANCE				
G & H DISTRIBUTING				13.36
GOLF TRAVEL				
MAINSTAY SUITES - RAPID CITY				12.00
GROUNDS SUPPLIES				
ACREAGE FENCE				230.39
CAMPBELLS HOME & AUTO STORE				376.23

MAXIMUM PROMOTIONS	279.00
SCHOENEMAN BROS LUMBER CO	102.20
HS BAND PROFESSIONAL SERVICES	
K & M MUSIC	40.74
HS BAND SUPPLIES	
AMAZON BOOKS	231.64
POPPLERS MUSIC STORE	30.00
HS PERKINS SUPPLIES	
ANATOMY IN CLAY	3,870.30
HS REPAIRS & MTNCE	
XTREME FIRE PROTECTION	259.88
HS SNOW REMOVAL	
CK STABLES LLC	765.00
HS SUPPLIES	
AMAZON BOOKS	449.64
HERMITAGE ART COMPANY, INC, THE	129.21
JOSTENS, INC.	649.89
HS SUPPLIES- MAINTENANCE	
MALLOY SUPPLY	63.83
NYBERG'S ACE HARDWARE	28.55
HS TECH SUPPLIES	
AMAZON BOOKS	273.37
VISA #2	15.99
HS TRACK DUES AND FEES	
BROOKINGS HIGH SCHOOL	280.00
HS TRACK SUPPLIES	
GILL ATHLETICS	174.00
HS WRESTLING SUPPLIES	
CAMBRIA SUITES - RAPID CITY	2,700.00
JOURNEY PD	
KINDERGARTEN ACADEMY	925.00
JOURNEY SNOW REMOVAL	
PARKING LOT MD, LLC	360.00
JOURNEY SUPPLIES- MAINTENANCE	
NYBERG'S ACE HARDWARE	6.29
LIABILITY INSURANCE	
SELECTIVE INSURANCE	2,327.00
LIBERTY REPAIRS & MTNCE	
HILLYARD/SIOUX FALLS	210.98
R & L SUPPLY LTD	208.00
LIBERTY SUPPLIES- MAINTENANCE	
HILLYARD/SIOUX FALLS	101.00
SCHOENEMAN BROS LUMBER CO	47.86
LIBERTY/MS SNOW REMOVAL	
CK STABLES LLC	297.50
LIBRARY SUPPLIES	
AMAZON BOOKS	39.96
MISC TRANSPORTATION PARTS/SUPPLIES	
DAKOTA AUTO PARTS	1,039.94
HYDRAULIC WORLD	98.54
TRUCKS OF BISMARK	188.68
NMS SNOW REMOVAL	
PARKING LOT MD, LLC	832.50
NMS SUPPLIES- TATU GRANT	
BOUNCE AROUND INFLATABLES	752.59
HYVEE-57TH AND CLIFF	104.00
NORTH MS BAND DUES AND FEES	
VISA #2	100.48
NORTH MS SUPPLIES- MAINTENANCE	
CAMPBELLS HOME & AUTO STORE	2.98
NYBERG'S ACE HARDWARE	8.38
NORTH MS SUPPLIES - FACS	
HYVEE #2-Louise Ave	187.99

NORTH MS TRAVEL	
GROENEWEG, KRISTA	53.00
POSTAGE	
QUALIFIED PRESORT SVC, INC	539.03
PROFESSIONAL SERVICES	
A TO Z WORLD LANGUAGES, INC.	50.00
AREA II SUPERINTENDENTS	15.00
BOURGEOIS, CAROL	61.25
PROFESSIONAL SERVICES	
FINK, G	103.00
SKINNER, GEORGE	60.00
PROFESSIONAL SERVICES	
SPELLMEYER, PATRICK	70.00
TASC	889.68
PROFESSIONAL SERVICES	
VERIZON WIRELESS	100.04
PYMNTS TO OTHER ED INSTITUTION	
HURON SCHOOL DISTRICT	1,245.20
REPAIRS & MTNCE	
ALLIED OIL & TIRE COMPANY	152.20
DISTINCT AUTO GLASS & TIRES	255.00
I STATE TRUCK CENTER	16,469.42
REPAIRS & MTNCE	
IDEAL YARDWARE	206.24
PFEIFER IMPLEMENT	370.40
STURDEVANT'S	331.79
REPAIRS & MTNCE	
STURDEVANT'S	240.21
VACUUM CENTER LLC	178.90
VISA #2	105.00
SMS SNOW REMOVAL	
CK STABLES LLC	340.00
SOUTH MS BAND DUES AND FEES	
VISA #2	33.50
SOUTH MS BAND SUPPLIES	
K & M MUSIC	106.20
SOUTH MS REPAIRS & MTNCE	
XTREME FIRE PROTECTION	727.65
SOUTH MS SUPPLIES- FACS	
HYVEE-57TH AND CLIFF	44.66
SOUTH MS SUPPLIES- MAINTENANCE	
BOBS LOCK AND KEY	3.10
NYBERG'S ACE HARDWARE	30.55
STATE FARM CONTRIBUTION SUPPLIES	
TIGER'S DEN	105.40
VEX ROBOTICS INC.	2,999.26
VISA #2	203.82
SUPERINTENDENT SUPPLIES	
AMAZON BOOKS	25.59
VISA #1	9.54
SUPPLIES	
HILLYARD/SIOUX FALLS	352.84
SANICHEM	987.50
SUPPLIES- AG ED/CTE	
CAMPBELLS HOME & AUTO STORE	32.88
HYVEE #3-MN Ave	93.13
MATHESON	331.15
SCHOENEMAN BROS LUMBER CO	22.98
SUPPLIES- FACS	
HYVEE-57TH AND CLIFF	204.69
TECH SUPPLIES	
AMAZON BOOKS	2,542.30
APPLE COMPUTER, INC	1,006.95

AVI SYSTEMS, INC	15.00	
BEYOND TECHNOLOGY	1,887.37	
GRAYBAR	7.87	
TRAVEL		
BRYANT, TOBY	81.00	
SOUTH DAKOTA STUDENT COUNCIL ASSOCIATION	2,055.00	
STRUWE, JOEY	107.00	
TRAVEL		
VAN'T HUL, JENNIFER	53.00	
		<b>61,707.85</b>

**Fund Total:**

Checking

**1 Fund: 21 CAPITAL OUTLAY**

BUILDINGS		
JTI ELECTRIC, INC.	12,000.00	
ELEM NON-CONSUMABLE SUPPLIES- CAP OUTLY		
AMAZON BOOKS	395.00	
HS TEXTBOOKS		
AMAZON BOOKS	152.26	
VISA #2	119.93	
LIBRARY MEDIA		
AMAZON BOOKS	39.44	
LIBRARY NON-CONSUMABLE SUPPLIES		
AMAZON BOOKS	321.85	
NATURAL GAS- HS		
MID AMERICAN ENERGY	1,000.00	
OTHER NON-CONSUMABLE SUPPLIES		
PIONEER MANUFACTURING COMPANY	719.80	
SALSBURY INDUSTRIES	2,285.30	
VISA #2	188.80	
		<b>17,222.38</b>

**Fund Total:**

Checking

**1 Fund: 22 SPECIAL EDUCATION FUND**

MILD TO MOD PROFESSIONAL SERVICES		
EAST DAKOTA EDUCATIONAL COOP	1,467.75	
NURSING SERVICES		
UNIVERSAL PEDIATRICS - UPSI	1,353.00	
OT SUPPLIES		
AMAZON BOOKS	590.48	
PROFESSIONAL SERVICES		
DAKOTAS AER	135.00	
SEVERE SUPPLIES		
HYVEE-57TH AND CLIFF	43.60	
		<b>3,589.83</b>

**Fund Total:**

Checking

**1 Fund: 42 CAPITOL PROJECTS-2015/16**

ALT SCHOOL NON CONSUMABLE SUPPLIES		
VISA #1	314.24	
COMPUTER EQUIPMENT (NON-CAPITALIZED)		
BRENTHAVEN	1,077.60	
OTHER EQUIPMENT		
DAKTRONICS, INC.	10,835.00	
OTHER NON-CONSUMABLE SUPPLIES		
VISA #1	314.24	
		<b>12,541.08</b>

**Fund Total:**

Checking

**1 Fund: 51 FOOD SERVICE**

DUES AND FEES		
SNA	442.50	
FOOD PURCHASES		
CASEY'S BAKERY	1,337.82	
CASH-WA DISTRIBUTING	2,295.58	
COCA COLA BOTTLING COMPANY	58.32	
EXPRESS PRODUCE	2,939.80	

GLOBAL DISTRIBUTING		356.70	
HILAND DAIRY		5,361.54	
PEPSI-COLA		2,879.66	
REINHART FOODS		30,131.52	
PROFESSIONAL SERVICES			
SERVALL TOWEL & LINEN SUPPLY		567.18	
REPAIRS & MTNCE			
IS RESTAURANT DESIGN EQUIPMENT & SUPPLY		1,263.62	
L.L. HARDER, INC HOBART		6.34	
SUPPLIES			
AMAZON BOOKS		109.98	
DACOTAH PAPER COMPANY		3,568.23	
UNEARNED REVENUE			
HAFFNER, CASSY		74.25	
KNEIP, BRENDA		50.00	
MYERS, KARI		9.15	
			<b>51,452.19</b>
		<b>Fund Total:</b>	
<u>Checking</u>	<b>1</b>	<b>Fund: 53 ENTERPRISE FUNDS</b>	
POSTAGE			
USPS		437.24	
			<b>437.24</b>
		<b>Fund Total:</b>	

Motion carried 5-0

### Building Report:

**Horizon** – Finishing brick on outside. Drywall also done by end of the week. Metal and final flashing on roof soon to be done. Inside painters moving through area B and soon C. Cabinetry in building and ready to install. Some light fixtures being hung.

**HS-** Most of the painting is done. Lights and ceiling tiles to be hung next week. Flooring will probably start mid April.

### Resignations:

**Action 159-16** Motion by Schmunk, seconded by Haber to approve the following teaching resignations and table the extracurricular until suitable replacements have been found.

**2015-16:** Heidi Streit, MS Teacher and Anne Beckstrand, Elem Teacher

**Extracurricular:** Ryan Rollinger, Assistant FB & Nathan Carruthers, Girls Soccer

Motion carried 5-0

### New Hire Contracts and Wage Agreements:

**Action 160-16** Motion by Heerde seconded by Schmunk to approve the following new hire contracts and wage agreements:

2015-16- Stacy Acker, Kitchen Assistant-\$11.25/hr

2016-17 Whitney Cottril, Social Science-\$37,300/yr; Caitlin Hanson, ELA - \$36,200/yr; Jenece Holzbauer, Science-\$36,000/yr; Lindsey Goodale, Science-\$39,929/yr; Chelsey Coverdale, Math-\$36,750/yr; Brent Thurlow, Social Science-\$36,650/yr; Josie Reekers, Computers-\$38,000/yr; Randi Murphy, Art-\$36,800/yr; Nicole Plooster, K-5 Resource Teacher-\$36,450/yr; Rodney Knock, Technology Director-\$71,000/yr; Kristin Larson, ELA-\$36,650/yr; Chris Larson, Social Science-\$37,800/yr

### Underwriter Engagement:

**Action 161-16** Motion by Ellingsen seconded by Schmunk to retain DA Davidson & Co per the terms of their engagement letter dated March 24, 2016, as underwriter for the refunding the Harrisburg School District's Series 2011 General Obligations Refunding Bonds dated July 26, 2011 so long as the District can attain gross savings (after delivery date expenses) of not less than \$1,130,000 and to authorize the Board President and Business Manager to sign said engagement letter on behalf of the District.

Motion carried 5-0

**Resolution:**

**Action 161-16** Motion by Heerde seconded by Ellingsen to Adopt Resolution 2016 A (Full copy available in the Business Office). Motion carried 5-0

**Discussion regarding TIF District**

**Action 163-16** Motion by Heerde to support the TIF  
Motion by Schmunk to support the TIF for 15 years

Discussion followed  
No 2<sup>nd</sup> Motion.

Original Motion returns to table  
Seconded by Heerde Motion carried 4-1  
Ellingsen – Y Haber – Y Heerde – Y Schmunk –N Knudson –Y

**Tiger Way Paving Bid:**

**Bid Date: Thursday, March 24, 2016**

**Engineer: Sayre Associates, Inc., Sioux Falls, SD**

CONTRACTOR	BID BOND	TOTAL BASE BID	TOTAL ALTERNATE BID #1 BID
Seal Pros	X	\$140,835.19	\$23,002.36
Asphalt Surfacing Co.	X	\$144,536.60	\$21,917.50
Myrl & Roy's Paving	X	\$147,417.93	\$23,112.90
BlackTop Paving	X	\$151,419.35	\$22,075.00
Double H Paving	X	\$161,806.58	\$30,334.80

**Action 164-16** Motion by Schmunk, seconded by Ellingsen to approve the bid from Seal Pros for \$140,835.19 and the alt bid of \$23,002.36. Motion carried 5-0

**Administrator/Committee Reports:**

**Hamman-** Jenna Thies, Speech Therapist nominated by a parent in the District for Special Education Teacher of the Year.  
**Elementary** –PTO Activities, Talent Shows, Breakfast with Easter Bunny, PBIS programs, preparing for Dakota Step Science.

**Conway** - School Board Petitions due today. Two filed petitions, two vacancies so no election will take place.

**Executive Session: Personnel & Negotiations**

**Action 165-16** Motion by Schmunk, seconded by Ellingsen to enter into executive session at 7:02 p.m., pursuant to SDCL 1-25-2 (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor;  
4) In Preparing for contract negotiations or negotiating with employees or employee representatives;  
Motion carried 5-0

Chairperson Knudson declared executive session over at 7:46 p.m.

**Adjourn:**

**Action 166-16** Motion by Heerde, seconded by Schmunk to adjourn at 7:46 p.m. Motion carried 5-0

Chairperson

Jennifer Conway  
Business Manager

Approved by the Board of Education on \_\_\_\_\_, 2016

\_\_\_\_\_ Chairperson \_\_\_\_\_ Business Manager

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