

Harrisburg School District	NEPN Code:
Policy Manual	

ELECTRONIC TECHNOLOGIES RESPONSIBLE USE STUDENT

The district purpose in offering access to the district’s electronic technologies, or use of personal technology devices for students, is more specific than providing them with general access. Use of the district’s electronic technologies is for educational purposes and is a privilege, not a right. Misuse of the district’s electronic technologies may lead to discipline of the offending student.

Overview

Access to the district’s computer network and electronic technology use enables students to explore libraries, databases, webpages, other online resources, and exchange messages with people around the world. The district expects instructional staff to blend safe and thoughtful use of such experiences throughout the curriculum while providing guidance to students.

- A. With respect to any of its computers or other devices with internet access, and personal devices with access to the district’s network, the district will follow the guidelines provided by, but not limited to, the Children’s Internet Protection Act (CIPA), the Neighborhood Children’s Protection Act (NCIPA), and Family Educational Rights and Privacy Act (FERPA), Individuals with Disabilities Education Act (IDEA), Free Appropriate Public Education (FAPE), and American Disabilities Act (ADA).
- B. Electronic technologies are assets of the district and are protected from unauthorized access, modification, destruction, or disclosure of information. Use of personal devices while on district property is subject to all policies and guidelines, as applicable, plus any state and federal laws related to internet use, including copyright laws.
- C. The district reserves the right to monitor, read, or copy any item on or using the district’s electronic technologies, including its network. Users should not expect privacy in the contents of personal files on the district system.
- D. The district employs technology protection measures which will attempt, as best possible, to block or filter internet access to any visual depictions that are obscene or harmful to minors.
- E. Students will not vandalize, damage, or disable any electronic technology or system used.

Unacceptable Uses of Electronic Technologies & District Network

The following uses, while either on/off district property and/or personal electronic technologies while on district property and district network, are considered unacceptable:

A. Users will not use electronic technologies to create, access, review, upload, download, complete, store, print, post, receive, transmit, or distribute:

- Pornographic, obscene or sexually explicit material or other visual depictions;
- Materials that use language or images that are inappropriate in the education setting or substantially disruptive to the educational process. Examples include, but are not limited to those that advocate violence, discrimination, disrespectful behavior, or that may constitute harassment, engage in false or defamatory information, or threatens the safety of others.

B. Users will not use electronic technologies to engage in any illegal act or violate any local, state, or federal laws.

C. Users will not use electronic technologies to vandalize, damage, disrupt, or disable the property of another person or organization. Examples include, but are not limited to, making deliberate attempts to degrade or disrupt equipment, spreading computer viruses, engaging in “spamming” or “hacking,” or gaining unauthorized access to information or another person’s materials or systems.

D. Users will not use electronic technologies to post information in public access areas regarding private or confidential information about another person, specifically, but not limited to, social networks. Private or confidential information is defined by board policy, state and federal laws.

E. Users will not use electronic technologies to violate copyright laws or usage licensing agreements.

F. Users will not use electronic technologies to offer or provide goods or services for financial gain.

Responsible Use Agreement

The proper use of the internet and educational technologies and the educational value to be gained from proper usage is the joint responsibility of students, parents or guardians, and employees of the district.

A. The Responsible Use Agreement Form must be read and signed by the student and parent or guardian in order to be granted access to the internet via the district network.

B. Permission by the school’s designated professional staff is required before a student may use educational technologies.

Liability

Use of the district’s educational technologies is at the user’s own risk. The system is provided on an “as is, as available” basis. The district will not be responsible for any

damage users may suffer, for example, loss of data. The district is not responsible for the accuracy or quality of any device or information obtained through, or stored on, the school district system, nor is it responsible for damages or injuries from improper communications or damage to property used to access school computers and online resources. The district will not be responsible for financial obligations arising through unauthorized use of the district's educational technologies or the internet.

By this language, as a public governmental entity, the indemnity clause of Facebook's Statement of Rights and Responsibilities is nullified.

Social Media/Networking

Due to the wealth of new social media tools available to students, student products and documents have the potential to reach audiences far beyond the classroom. This translates to a greater level of responsibility and accountability for everyone. Below are guidelines students in the Harrisburg School District should adhere to when using such tools.

- A. Be aware of what you post online. Social media venues including, but not limited to, wikis, blogs, photo and video sharing sites are very public. What you contribute leaves a permanent digital footprint for all to see. Do not post anything you wouldn't want friends, parents, teachers, or future employers to see.
- B. It is acceptable to disagree with someone's else's opinions, however, do it in a respectful way. Make sure that criticism is constructive and not hurtful. What is inappropriate in the classroom is inappropriate online.
- C. Social Media should not be used as a tool for the bullying of other students.
- D. Be safe online. Never give out personal information, including, but not limited to, phone numbers, addresses, and exact birthdates. Do not share your password with anyone besides your teachers and parents or guardians.
- E. How you represent yourself online is an extension of yourself. Do not misrepresent yourself by using made up or someone else's identity.
- F. If you run across inappropriate material that makes you feel uncomfortable, or is not respectful, tell your teacher right away.
- G. A more detailed policy in regards to social media is covered in the student handbooks.

Adopted:

Revised: